

Formal Risk Summary

As at: Jun-2012

Ref	Risk		Owner	Score			Actions		
	Title	Risk description		Gross	Current	Residual	Description	% complete	Owner
CRR-007	Health & Safety	Existence of operational risks (relating to internal as well as public concerns - property not vehicle)	David Edwards	12	12	6	Create 'one view' of all corporate assets (issues, status of building, budget, work required, timescales). 'One view' being everything documented in consistent and understandable format which can be shared across organisational boundaries.	50%	Steve Sprason
							Complete annual H&S report to CEB including claims record and statement on housing landlord responsibilities	75%	Steve Sprason
							Develop a corporate approach towards health and safety	100%	Steve Sprason
							Complete H&S records on all estate management electronic records	75%	Steve Sprason
							Establish Corporate Asset Management Group to create a joined up approach towards management of Corporate Assets	50%	Steve Sprason
CRR-013	Impact on homelessness of changes in Housing Benefit	Changes in housing benefit and universal housing benefit increase homelessness	David Edwards	15	15	9	Monitoring and intervention, ensure takeup of benefits	50%	Helen Bishop
CRR-004	Delivery of key projects = ability to deliver cross cutting projects	People and the council are not developed sufficiently to make risk based decisions, carry out options appraisals. Decision making can be poor. Innovation is not encouraged, low risk appetite.	Jacqui Yates	12	9	6	CMT act as mentors within boards to encourage innovation and a culture where decisions are taken based on a robust options appraisal	65%	CMT
							Develop clear roles, responsibilities and job descriptions/expectations for managers, heads of, directors	50%	Simon Howick
							Development of a business partner model to project management using centre of knowledge within the Project Management office	100%	Jane Lubbock
							Development of corporate approach to project management via a corporate project management office.	100%	Jane Lubbock
							Development of options appraisal methodology for capital projects	100%	Steve Sprason
CRR-006	Supplier Management	Ability of the council to manage large contracts and to obtain best value from those contracts	Jacqui Yates	8	9	6	Corporate contract management framework written and will be rolled out during 2012	10%	Jane Lubbock
							Develop the procurement team as a centre of excellence for relationship management.	100%	Jane Lubbock
							Development and approval of procurement strategy. Ensure consistent approach towards supplier management across the organisation.	100%	Jane Lubbock
							Implement a mentoring/work shadowing programme where expertise can be shared with new contract managers.	70%	Jane Lubbock
							Implement standard contract documentation and approach (based on 4Ps approach to contract management)	100%	Jane Lubbock
CRR-012	Failure to achieve budget reductions over four year period	Inability to achieve savings in budget	Jacqui Yates	12	9	9	Effective budget monitoring framework in place	85%	Nigel Kennedy
							Proactive management and tracking of major forecast uncertainties	60%	Nigel Kennedy
							Robust MTF planning framework in place	100%	Nigel Kennedy

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